



THE UNIVERSITY OF ARIZONA

R. Ken Coit  
College of Pharmacy

## **Procedure: Exam Laptop & Use of Privacy Screens During Exams**

### **Students are required to bring to the exam**

- Laptop (or other appropriate device) with a privacy screen attached.
- Power cord for laptop/device if needed.

### **Use of privacy screens during an exam**

- Privacy screens must always remain on the student's laptop/device during the exam unless instructed otherwise by the exam proctor(s).
- Proctors may ask students to remove their privacy screen at any time during the exam.
- Upon check-out, students will be asked to remove their privacy screen by the proctor. The screen should remain in place until asked to remove it.

### **Privacy screen / laptop (or exam device) not brought to exam by student**

#### **Per Class:**

- 1<sup>st</sup> time – will result in a warning and the student may borrow a privacy screen as available. The student may be asked to sit in an alternative location by the proctor.
- 2<sup>nd</sup> time – will result in a 5% deduction from their exam score.
- 3<sup>rd</sup> time – will result in a 5% deduction from their exam score and a report to the professionalism committee for review and sanctions as deemed appropriate by the committee.

*Approved by RKCCOP faculty: June 10, 2022*