

# Rotation Orientation Checklist

- Review Student introduction form
- Discuss general rules, policies and student goals (work hours, student interests, preceptor availability, dress code)
- Discuss communication methods
- Review syllabus, structure of rotation and expectations of students and preceptor
- Establish schedule for rotation with assignment deadlines
- Tour (or map) of pharmacy/store/clinic area/hospital
  - Where to leave personal belongings
  - Spaces for eating
  - Emergency procedures
- Introductions to pharmacy staff
- HIPAA
- Computer access
- Recommended drug information references
- ID Badge
- Assess baseline experience either through discussion or a pre-rotation quiz



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College of Pharmacy